

# **BHARAT SANCHAR NIGAM LIMITED**

**( A GOVERNMENT OF INDIA ENTERPRISE )**

**O/o The Executive Engineer (E) , BSNL Electrical Division**

**1st Floor R.K. Nagar T.Ex. Bldg, Bilaspur (C.G.) - 495006**

**Telephone: 07752-240241 / M-09425043566 Email: - [eebsnlbsp@gmail.com](mailto:eebsnlbsp@gmail.com)**

**No: - T- 04 /EE(E)/BSNL - BSP/2024-25/ 23**

**Bilaspur**

**Dated 16-04-2024**

## **Notice for inviting (Form BSNL EW – 6)**

The **Executive Engineer (Elect.)**, BSNL Electrical Division, Bilaspur invites online item rate tenders on behalf of Bharat Sanchar Nigam Limited (A Government of India Enterprise) from all the eligible firms as per details below:-

NIT No.	<b>05/EE(E)/BSNL-BSP/ 2024-25</b>
Name of Work	<b>Repairing of 1.5 TR Split / Window Air Conditioners at various Exchanges / BTS sites under Surguja OA.</b>
Estimated Cost put to tender	<b>Rs. 1,96,883.00</b>
Earnest Money	<b>Rs. 3,938.00</b>
Cost of Bid Document	<b>Rs. 500.00 + 18% GST</b>
Time allowed for carrying out the work	<b>02 Months</b>
Validity of the Tender	<b>90 days</b>
Last date of receipt of application	<b>27-04-2024 Up to 4.00 PM</b>
Last date of issue / Download of tender document	<b>27-04-2024 Up to 5.00 PM</b>
Last date of submission of tender	<b>29-04-2024 Up to 3.00 PM</b>
Date of opening of tender	<b>29-04-2024 at 3.30 PM</b>

### **1. ELIGIBILITY CRITERIA:**

The Contractors satisfying the following condition:-

- 1.1 Average annual turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost put to tender.

AND

- 1.2 The manufacturer/authorized dealer /OEM of any of the makes of major equipment included in the NIT. The letter of authorization from manufacturer in original/ photocopy attested by BSNL Executive will be submitted.

OR

- 1.3 BSNL enlisted contractors in Electrical category of respective class as per their tendering limits.

1.4 Experience of having successfully completed similar works in BSNL during last 7 years ending last day of month previous to the one in which applications are invited , should be either of the following :

➤ Three similar successfully completed works costing not less than the amount equal to 40% of the estimated cost put to tender.

OR

➤ Two similar successfully completed works costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

➤ One similar successfully completed work costing not less than the amount equal to 80% of the estimated cost put to tender.

( Similar Work :- Repair & Maintenance of Air conditioners)

2. The Tender documents consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of works to be done and the set of conditions of contract to be complied with and other necessary documents, can be seen and downloaded from website <http://www.chhattishgarh.bsnl.co.in> .The Tender document may not be available for download from e-tender portal after its submission / closing date.

(a) The site for the work is available/ or the site for the works shall be made available in parts.

(b) Before e - tendering, the contractor shall inspect the site and fully acquaint himself about the condition with regard to accessibility of site and site nature and the extend of grounds, the quantities and nature of work, materials necessary for completion of the work, working condition, including stocking of materials, installation of T&P etc., and conditions affecting accommodation and movement of labour, contingencies and other circumstances which may influence or affect his work etc., required for satisfactory execution of the contract. No claim whatsoever on such account shall be entertained by the BSNL in any circumstances.

3. Tender Document can be had from this office after submission of application on their printed letter head for purchase of tender documents, along with documents regarding fulfilling the eligibility criteria and all required documents on payment of Non-refundable amount of **Rs. 500.00 +(GST @18% as applicable)** in the form of demand draft / pay order / On line payment drawn in favor of **“Accounts Officer Cash BSNL GMTD Bilaspur”** , payable at Bilaspur. The Contractor shall submit and confirm following document along with application on their printed letterhead for purchase of tender:

➤ Self Attested copies of Documentary proof of satisfying Eligibility Criteria, Testimonials of satisfactory completion of work(s) obtained from an officer not below the rank of Executive Engineer (Please refer Para 1 of Notice Inviting E-Tender (EW-6.)).

➤ Self Attested copies of PAN Card issued by Income Tax department (In case of Partnership/Pvt. Ltd firm PAN No of firm is required & in case of Proprietorship firm PAN No of proprietor is to be enclosed)

➤ Self Attested copies of Chartered Accountant Certificate for turnover.

➤ Self Attested Copies of valid EPF registration certificate.

➤ Self Attested Copies of valid ESI registration certificate.

➤ Self Attested Copies of valid GST Registration Certificate or mention as unregistered dealer. In case of multiple GST numbers, all the numbers can be provided as Annexure.

➤ Self Attested Copies Valid Electrical License of appropriate voltage issued by state government of Chhattisgarh.

4. **Cost of Bid Document (Non-Refundable):-**Demand Draft/Pay Order/Online Payment amounting **Rs. 500.00 + 18% GST** drawn in favour of "**ACCOUNTS OFFICER CASH BSNL GMTD BILASPUR**" payable at Bilaspur (Demand Draft/Pay Order only). Transaction slip in case of Online Payment, must accompany with tender.

For Online Payment Bank A/C details is as below –

Account No.	0058002100043926
IFSC code	PUNB0005800
In the Name of (Payee)	ACCOUNTS OFFICER CASH BSNL GMTD BILASPUR
Name of Bank	PUNJAB NATIONAL BANK
Branch Name & Address	PUNJAB NATIONAL BANK Sadar Bazar Branch Bilaspur
E mail of Accounts Officer	<a href="mailto:aopay.bilaspur@gmail.com">aopay.bilaspur@gmail.com</a>

5. **Earnest Money amounting to Rs. 3,938.00** in the form of Online Payment / Demand Draft/Pay Order/ FDR/CDR/ of a nationalized/scheduled bank guaranteed by the Reserve Bank of India, drawn in favour of "**ACCOUNTS OFFICER CASH BSNL GMTD BILASPUR**" payable at Bilaspur (In case of Demand Draft/Pay Order only), must accompany with tender. Transaction slip in case of Online Payment, must accompany with tender. The Validity period of EMD is 120 days, from the date of opening of tender.

For Online Payment Bank A/C details is as below –

Account No.	0058002100043926
IFSC code	PUNB0005800
In the Name of (Payee)	ACCOUNTS OFFICER CASH BSNL GMTD BILASPUR
Name of Bank	PUNJAB NATIONAL BANK
Branch Name & Address	PUNJAB NATIONAL BANK Sadar Bazar Branch Bilaspur
E mail of Accounts Officer	<a href="mailto:aopay.bilaspur@gmail.com">aopay.bilaspur@gmail.com</a>

**Note:** Money due to contractor in any other work or earnest money of the previous call of the same work shall not be adjusted towards earnest money.

The Cost of bid document and Earnest Money should be submitted through separate instruments.

6. **Procedure for submission of tenders:** -The tender shall be submitted in two sealed covers (Envelop). The documents contained in each cover (Envelop) are as per detailed below. Both the covers shall be properly sealed separately by the tenderer.

**I. Sealed first envelope marked as "One" shall contain the following documents:**

- i. Cost of Bid documents in the prescribed form (Please refer Para 3 of Notice Inviting E-Tender (EW-6.)) / Transaction slip in case of online payment. (If the tender document is downloaded from the website.)
- ii. EMD in the prescribed form (Please refer Para 5 of Notice Inviting E-Tender (EW-6.)) / transaction slip in case of online payment.
- iii. Self Attested copies of Documentary proof of satisfying Eligibility Criteria, Testimonials of satisfactory completion of work(s) obtained from an officer not below the rank of Executive Engineer (Please refer Para 1 of Notice Inviting E-Tender (EW-6.)). (If the tender document is downloaded from the website.)
- iv. Self Attested copies of PAN Card issued by Income Tax department (In case of Partnership/Pvt. Ltd firm PAN No of firm is required & in case of Proprietorship firm PAN No of proprietor is to be enclosed) (If the tender document is downloaded from the website.)
- v. Self Attested copies of Chartered Accountant Certificate for turnover. (If the tender document is downloaded from the website.)

- vi. Self Attested Copies of valid EPF registration certificate. (If the tender document is downloaded from the website.)
- vii. Self Attested Copies of valid ESI registration certificate. (If the tender document is downloaded from the website.)
- viii. Self Attested Copies of valid GST Registration Certificate or mention as unregistered dealer. In case of multiple GST numbers, all the numbers can be provided as Annexure.
- ix. Self Attested Copies Valid Electrical License of appropriate voltage issued by state government of Chhattisgarh. (If the tender document is downloaded from the website.)

**II. Sealed Second envelope marked as “Two” shall contain the tender documents**

- i. The bidder shall submit original computer printout (downloaded from internet) of Complete Tender document along with Corrigendum if any, duly filled and signed at the end of each page.

(Note: - All the documents submitted as above, should be valid on the last date of submission of bid. In case the last date of submission of bid is extended, the documents should be valid on the original date of submission of bids.)

- 7. On both the sealed cover / Envelop, Sr. No. of Envelop, Name of the work, Date of Opening & name of bidder shall be clearly mentioned by the bidder. Both the Envelop shall be submitted in Tender box in the office of Executive Engineer (Electrical), BSNL Electrical Division- Bilaspur.
- 8. The Envelop-1 will be opened first and if the Credentials & other document submitted by the firm are found as per the Notice Inviting E-Tender (EW-6.) ,then Envelop-2 will be opened only.)
- 9. The tender/bid submitted shall become invalid and cost of tender/bid shall not be refunded if :-
  - (i) The bidder is found ineligible after opening of bids.
  - (ii) The bidder does not submit, all the required documents as per NIT.
 The invalid tender /bid shall be treated as non responsive and shall be rejected summarily.
- 10. The acceptance of a tender will rest with **The Executive Engineer (E), BSNL, Electrical Division Bilaspur**, who does not bind himself to accept the lowest tender or any other tender and reserves the right to reject lowest or all the tenders received without assigning any reason. Tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are also liable to be rejected.
- 11. Tenders with any condition including that of conditional rebates shall be rejected forthwith summarily. Incomplete, ambiguous, unsealed tender bids are also liable to be rejected.
- 12. For redressal of any vigilance complaints, following officers may be contacted:-

DGM(Vig.) o/o CGMT	DGM (Vig.)o/o CGMT Khamardih, Raipur (C.G.)	0771.2537400	0771.25366100
Chief Engineer(E),BSNL Electrical Zone, Raipur	o/o C.E.(E), BSNL Elect. Zone, 4 <sup>th</sup> floor, Auto Exch.G.E. Rd.,Raipur	0771.2433101	0771.2433104
CGMT , CG CIRCLE	o/o CGMT,Khamardih, Raipur(C.G.)	0771.2229555	0771.2229700

- 13. Canvassing in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 14. The BSNL reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

15. The tenderer should give a certificate that none of his/her relative is employed in BSNL units. In case of proprietorship firm, certificate will be given by the proprietor and for partnership firm certificate will be given by all the partners/Directors of the company.
- i) Near relatives of all BSNL employees either directly recruited or on deputation are prohibited from participation in tenders and execution of works in the different units of BSNL. The near relatives for this purpose are defined as:
    - a) Members of a Hindu Undivided family.
    - b) They are husband and wife.
    - c) The one is related to the other in the manner as father, mother, son(s) & son's wife(daughter-in-law), Daughter(s) & daughter's husband(son-in-law), brother(s) & brother's wife, sister(s) & sister's husband(brother-in-law).
  - iii) The company or firm or any other person is not permitted to tender for works in BSNL Unit in which his near relative(s) is(are) posted. The unit is defined as SSA/Circle/Chief Engineer/Chief Archt./Corporate office for non executive employees and all SSA in a circle including circle office/Chief Eng./Chief Archt./Corporate office for executive employees (including those called as Gazeted officers at present). The tenderer should give a certificate that none of his/her such near relative is working in the units as defined above where he is going to apply for tender/work, for proprietorship, partnership firms and limited company certificate shall be given by the authorized signatory of the firm. Any breach of these conditions by the company or firm or any other person, the tender/work will be Cancelled and earnest money/performance guarantee will be forfeited at any stage whenever it is so noticed. BSNL will not pay any damages to the company or firm or the concerned person. The company or firm or the person will also be debarred for further participation in the concerned unit.

The format of the certificate to be given is,

***"I..... Son of Shri.....Resident of..... hereby certify that none of my relative(s) as defined in the tender document is/are employed in BSNL unit as per details given in tender document. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action as deemed fit/without any prior intimation to me".***

***(Seal of the firm)***

***( Signature of Contractor )***

16. No employee in BSNL/ Govt. of India is allowed to work as a contractor for a period of two years of his retirement from service without the prior permission. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission as aforesaid before submission of tender and engagement in the contractors service.
17. The tender for the works shall not be witnessed by the contractor who himself/themselves has/ have tendered or who may and has/have tender for the same work. Failure to observe this condition would render tenders of the contractors tendering as witnessing the tender is/are liable for summarily rejection.
18. The tenders for the work shall remain open for acceptance for a period of **90 days** from the date of opening of the tenders (Technical Bid). If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the BSNL, then the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.

- 19.** Extension of validity : In case, where the letter of award of work cannot be placed within the validity period of the tender, the BSNL can request all tenderers to extend the validity of their respective tenders and the Earnest Money deposit by a reasonable period. In such cases, extension of validity of Earnest Money deposit by 30 days beyond the extended validity date of tender should also be asked for. While BSNL can make the request for extension, the tenderer is free to either extend the validity or refuse the request to extend the validity.
- 20.** The tenderer shall submit the tender document identical to the tender document appearing on web site. In case of any correction/ addition/ alteration/ omission in the tender document, the tender bid shall be treated as non responsive and shall be rejected summarily.
- 21.** The tenderer shall furnish a declaration to this effect (in case downloaded tender) that no addition/deletion/correction have been made in the tender document submitted and is identical to the tender document appearing on website. Every page of downloaded tender shall be signed by the tenderer with stamp (seal ) of his firm /organization.
- 22.** General conditions of contract for works in BHARAT SANCHAR NIGAM LIMITED are available on BSNL website [http://www.electrical.bsnl.co.in/BSNL\\_EW-8.pdf](http://www.electrical.bsnl.co.in/BSNL_EW-8.pdf) as well as in the Division Office. In BSNL EW – 8 available in the website in page 1 Circle - Rajasthan Telecom Circle shall read as Circle - Chhatisgarh Telecom Circle and Division – Jaipur shall read as Division – Bilaspur.
- 23.** The document submitted with bid shall be properly visible & readable. Unreadable document may not be considered for evaluation of bid.
- 24.** Contractor must ensure to quote rate of each item. If cell pertain to individual item rate is left blank and no rate is quoted by the bidder, then rate of such item shall be treated as “0” {Zero}.
- 25.** Agreement shall be drawn with the successful Tenderer prescribed Form No. BSNL EW-8 with up to date correction slip, which is available on BSNL website [http://www.electrical.bsnl.co.in/BSNL\\_EW-8.pdf](http://www.electrical.bsnl.co.in/BSNL_EW-8.pdf), as well as in the Division Office shall be the part of agreement. Tenderer shall quote his rates as per various terms and conditions of the said form. Complete Tender document along with Corrigendum if any shall also be made a part of the agreement while entering into the agreement. The successful tenderer / contractor on acceptance of his tender by the Accepting authority, shall, within 15 days sign the Agreement.
- 26.** In case the eligibility credentials & other document submitted by the bidder are found to be fabricated / tempered / manipulated / fake / falsified at any stage i.e. before award of work or during execution of the work or after completion of the work, then (a) the tender bid shall be treated as non responsive and shall be rejected summarily (b) BSNL reserve the right to terminate the contract (c) the contractor will be debarred from tendering in BSNL, including any other action under the contract or existing law.
- 27.** Once the bidder has submit his bid, it will be presumed that bidder has understand & accepted all the techno-commercial terms and condition of the tender and no correspondence at later stage will be entertained in this matters.

28. In case the date of opening of bid is declared to be a holiday, the date of submission /opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date and time, due to any other unavoidable reason will be intimated to all the bidders separately.
29. The department reserves the right to issue any corrigendum in the NIT till prior to the Last date & Time of submission of Bid. The intending tenderers are advised to check the web site time to time.
30. All documents submitted in the bid offer should be in English/Hindi. In case the certificate viz. experience, registration etc. is issued in any other language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificate. In case of non submission of above, the tender bid shall be treated as non responsive and shall be rejected summarily.
31. The contractor should read the tender documents carefully before submitting the tender.
32. Bidder has to produce original certificates/ documents for inspection whenever required by BSNL. In case of failure of producing original certificates/ documents at any stage, the tender bid shall be treated as non responsive and shall be rejected summarily / BSNL reserve the right to terminate the contract , including any other action under the contract or existing law.

**Executive Engineer (E)**  
**BSNL Electrical Division, Bilaspur**

**Copy to: - For information please**

1. The General Manager , BSNL Bilaspur BA
2. The CE (E) BSNL Elect. Zone Raipur.
3. The Executive Engineer (Elect.), BSNL Elect. Division Raipur.
4. The Sub Divisional Engineer (E), BSNL Electrical Sub Division Bilaspur.
5. All Working Contractors .
6. Notice Board.
7. Web-site [www.chhatishgarh.bsnl.co.in](http://www.chhatishgarh.bsnl.co.in)
8. Concerned Tender File.

